

Hemingbrough Community Primary School
Full Governing Body Minutes
Monday 6th March 2023 @ 18.00pm

Name	Role	Name	Role
Sarah Chappell	Head	Laura Ward	Chair
Helen Taylor	Assoc Governor	Jackie Gutierrez	Parent Governor
Katie Richardson	Staff Governor	Jolene Grassby	
Kelly Brackley	Governor		

	Action Points from 6th March 2023	Responsible for Action
8	Action plan once Ofsted report is received	SC
8	Safeguarding Visit report to circulate	LW
8	Governors linked to subject leads agreed	LW/KB
8	Governor health check to chase. Booked for 12th June 2023	SC
14	Governors to complete outstanding training	All
14	Arrange meeting with SET Attending next FGB on 15th May 2023	SC

The minutes were agreed as a true record by the Chair of Governors

Signed **Date**

	Item	Action /Note
1	Welcome and reminder of confidentiality: LW opened the meeting at 6.00pm. Everybody was welcomed to the meeting and thanked for attending.	
2	Receive apologies and consideration for consent: There were no apologies of absence.	
3	Declarations of interest (Pecuniary or otherwise):	

	There were no declarations of interest.	All
4	Identification of any confidential items: Confidential items in item 10, move to end of the meeting.	
5	Urgent other business: There were no additional items to add to the agenda.	All
6	To approve the minutes of the last FGB meeting 16/01/2023 and any matters arising: Minutes were ratified and approved, signed by the COG and passed to the HT to file.	LW
7	Governor Housekeeping Would like to have ore governors on the board. Q: - Has anything been done about governor recruitment? A: - Think we need to change the instrument and then go out to recruit. It was agreed to look for governors to fit the skillset required and then change the instrument to fit the governor make up. Try to recruit 2 further governors if possible.	
8	Ofsted Still waiting for the draft report. 18 days was 20 th February. SC has chased and been advised they are running behind. Have started tweaking a few things and put things in place ready for moving forward with things the school thinks will be included. SC will do an action plan once she has the report, and this will be combined with the SDP.	
9	SIC update. Presentation from Kron PHSE/EYFS and PE EYFS 3 rd year teaching early years. Worked hard on changing the curriculum, adopted the long-term plan and linking early years to year one. In 2022 GLD was 79% with 14/19 pupil's achieving the early learning goals. 2023 GLD prediction is 73%. Weakest areas are: <ul style="list-style-type: none"> - communication and language - physical development - social emotional development Currently pupils at ARE as follows: <ul style="list-style-type: none"> - 67% Literacy. - 73% Maths - 67% Understanding World. <div style="background-color: black; width: 100%; height: 20px; margin-top: 5px;"></div> Strengths:	

- Have a smooth transition into school.
- Preschool are coming every Thursday afternoon.
- Parent meetings at the end of the year
- Close home school links.
- Baseline at the start of the year
- Ability to identify and support pupils straight away.
- Work closely with subject leads.
- Included in long term plans with regular monitoring.
- Worked with LA early year's advisor.
- Tracking document
- Using floor books for additional evidence.
- Pira and Puma tests.

Targets:

- Increase numbers in school.
- Achieve over 70% GLD.
- Improve outdoor learning.
- Staff development for speech and language.
- Continue to improve smooth transition into school.

Q: - You want to increase early years?

A: - Through marketing we do as a school.

Q: - In terms of S&L need have you had any Ed Psych involvement?

A: - We do have plans from the NHS, so they have things to do.

Q: - In terms of upskilling staff is there anything Ed psych can offer?

A: - Not for them no.

PHSE

KR started leading PHSE when the school subscribed to Jigsaw, so this is the 2nd year. Scheme works well and it's a whole school scheme. In 21/22 16% below, 83% ARE and 2% above. For 22/23 6% below, 93% ARE. Still early in the year to see above as still pushing ARE. Putting things in place for this and how we push these children.

Q: - What are you putting in place?

A: - How we assess greater depth.

[REDACTED]

Q: - How many children is that?

[REDACTED]

Introduced:

- Whole school assemblies each half term
- New way of assessing.
- Clear standards of how books should look.
- Anti-bullying week.
- Taught weekly.
- Floor books for evidence.
- Picture news assembly each week.
- Diversity assemblies and diversity resources purchased.
- Mental health week.

- LA Advisor in.
- High book standards maintained.
- Clear objective each lesson.
- Correct vocabulary used.
- Monitoring by KR.

Q: - How is it evidenced?

A: - Each piece has clear statements and learning objectives. Pupils have to meet the 'I can' statements.

Q: - What about workload wise?

A: - It's easy for staff. Its done half termly not every lesson and it's just a comment.

Q: - How do we consult with parents, so they are aware?

A: - It was done when SC started PHSE.

Q: - Has it been re-done since?

A: - It goes out again before we start SRE discussions in school.

Q: - So it will be due an update soon?

A: - Yes it will be.

Q: - Do you have many people withdraw?

A: - No.

PE

This is KR first year leading PE and data looks positive:

- 96% ARE
- 3% Below



Staff really like the Get Set PE scheme. It has clear objectives and progression and is taught in every class in school.

- PE taught twice a week.
- Coach in from forest schools 1 afternoon a term to use as CPD.
- Outdoor learning.
- Afterschool clubs.
- Playtime and lunchtime provision.
- Yoga in classes.
- Work with Stacey Howard.
- Competitions outside of school.
- Swimming for years 2/3/4.

Just introduced a new online assessment tool which will be completed termly. Quick tool to use for staff and gives more thorough data.

Targets:

- Make use of the assessment tool.
- Monitor assessments.
- Plan for external visits.
- Ensure percentage of PP/SEN pupils decreases.
- Continue attending competition.

Q: - What do you use sports premium for?

	<p>Q: - On attendance do we have the national data? A: - Its 93.8% and it's added into the report. National data runs two full terms behind. Attendance data is positive.</p>	
12	<p>SEF This will be updated and circulated when the Ofsted report is published. It will be ready for the summer term.</p>	
13	<p>Exclusions, Incidents and Complaints</p> <p>[REDACTED]</p> <p>Q: - Do you have staff in school who are team teacher trained? A: - All had the positive handling and SC is team teacher trained. Q: - Why is there only you trained? A: - Because it's getting training courses at the right time to fit in for staff. Q: - When did you do yours? A: - Pre-covid. Q: - So it will have expired – can we look at this? A: - [REDACTED]</p> <p>[REDACTED]</p> <p>With regards the complaint, the complaint policy has not been followed by the complainant so there is very little that we can do about it moving forward until it is raised more officially. With the concerns raised, governors well reminded of their role as a governor and who they should be challenging and speaking to.</p>	
14	<p>Governors Leadership Training:</p>	

	<p>Receiving a lot of SS reminders about training. When you log on this will show up on the front page. Please can all governors log in and complete outstanding training.</p> <p>Action Plan This has been shared with all governors and it will be tweaked again in September.</p> <p>Academies</p> <ul style="list-style-type: none"> - Met with Steve Lewis last meeting. SC visited one of the schools however the head there was taken on after the school moved to the MAT. They spoke very positively of Symat. - SC has spoken with the CEO of SET. They operate very differently. Ian Clennon from SET will attend a governor meeting to speak to governors. - SC to arrange to visit Escrick for further feedback regarding Symat. 	
15	<p>Safeguarding Covered in HT report. Outstanding training to be completed, SCR to be checked in summer term.</p>	
16	<p>Policies 32 policies circulated to be ratified. COFG has not had the capacity to look at these as they only arrived last week. Any amendments to policies to be sent to SC by Monday 20th march and all policies ratified on this date with any changes included.</p>	
17	<p>Any other business</p> <p>[REDACTED]</p> <p>Q: - What is meant by an inconsistent application of policies especially the behaviour policy? A: - Sometimes a policy is adapted for some children. Also sometimes the situation arises where you have to work more quickly. Staff do you have to be reminded on items in the behaviour policy sometimes. Q: - And do you feel staff have the confidence to raise these concerns with you? A: - Yes.</p> <p>[REDACTED] Date to be scheduled for governors meeting. SC needs dates and times governors</p>	

	<p>can do and then she can arrange this. SC and HT to respond to staff survey and feedback to governors.</p> <p>HT was thanked for all the Facebook updates. This has really improved from what it was. Lots of hard work and will be moving onto the Twitter account next. Facebook page is really highlighting and showcasing all the things that the school is doing. Its very visible and easy for parents.</p> <p><i>HT and KR left at 20.00pm for staff confidential matters to be discussed.</i></p> <p><i>Meeting closed at 20.45pm</i></p>	
18	<p>Details of next FGB meeting</p> <p>15th May 2023 at 6pm</p>	